



## Centro Comunitario CEUS

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2119 Kennedy Boulevard, North Bergen, NJ 07047

Community Health Worker, Proyecto Buena Salud  
Centro Comunitario CEUS (CEUS)

### JOB DESCRIPTION

**Job Title:** Community Health Worker (CHW), Proyecto Buena Salud  
**Status:** 37.5 hours a week  
**Term:** Feb. 3 - July 31, 2025  
**Supervisor:** Supervisor, Proyecto Buena Salud  
**Location:** North Bergen, NJ

*Note: The position is funded for six months but our aim is to continue the project – and the position - for longer, funds permitting. The job comes with a \$350.00 bonus for the hired applicant.*

#### **Background:**

CEUS is looking to hire an energetic, bilingual (Spanish-English) individual with a passion for public health and a commitment to the immigrant community to join our health team as a Community Health Worker (CHW).

CEUS has for four years deployed CHWs to work with the Hudson County immigrant community in a project funded by the NJ Department of Health (NJ DOH). The project aims to develop and implement effective health communication and community engagement strategies to reach immigrant communities. We initially focused on informing immigrants about the COVID-19 vaccine, and broadened the scope in 2022; our CHWs now provide information and referrals on a wide range of health services in a program called Proyecto Buena Salud (PBS).

#### **Summary of Principal Responsibilities:**

The successful candidate will either be a certified CHW or will be trained by NJ DOH, and will conduct outreach to immigrant communities. On connecting with a client, the CHW interviews them about their family's health needs and puts them in contact with area health agencies able to address those needs. The CHW is responsible for researching the availability of different health services in the community, and how immigrants – through the CHWs - can access them.

The CHW will be responsible for documenting the outreach efforts and recording the substance and outcomes of each case.

***Essential Functions/Responsibilities:***

The key responsibilities of the CHW include the following:

1. Execute outreach plans and strategies to communicate information about the project and health issues to immigrants in the Hudson County area.
2. Conduct telephone and in-person interviews and informational sessions with immigrant. Determine their needs and make referrals to area health providers.
3. Attend mandatory DOH training at the Colette Lamothe-Galette Community Health Worker Institute (if not already certified).
4. Look for, and make, partnerships with area health, non-profit, religious and other organizations in the community in contact with immigrant communities.
5. Help organize and host virtual and in-person community forums on health issues when needed.
6. Help the supervisor develop and share outreach and information materials with local communities and on social media.
7. Meet regularly with the Project Supervisor.
8. Document all interviews/information in project databases to create an ongoing record of each case and provide information for monthly metrics reports required by grantor.
9. Assist in the preparation of monthly narrative and statistical reports regarding outreach and client counseling efforts to be delivered to the funder.
10. Work evenings and weekends if necessary.

***Minimum Qualifications:***

1. High school diploma required; associates or bachelor's degree preferred.
2. Public health and/or community organizing experience a plus.
3. Demonstrated ability to work collaboratively in multicultural contexts.
4. Fluency in written and oral English and Spanish required.
5. Ability to attend evening and weekend meetings.
6. Comfort with public speaking.
7. Self-motivated; detail oriented, well-organized, and able to prioritize assignments and work load.
8. Ability to communicate effectively and build mutually respectful relationships with co-workers, partners, and the public.
9. Familiarity with virtual meeting platforms and with software applications in a Windows environment, including Microsoft Word.
10. Drivers' license and access to car preferred; position requires some travel within New Jersey.
11. Must be able to legally work in the US.

**Compensation:** \$20 to \$22/hour, depending on experience; 37.5 hours/week.

Interested candidates should submit cover letter, resume and two references via email to Project Supervisor Hugh Morley: [hmorley@ceusnj.org](mailto:hmorley@ceusnj.org)

For more information about Centro Comunitario CEUS: [www.CEUSNJ.org](http://www.CEUSNJ.org)

*CEUS is an Affirmative Action/Equal Opportunity Employer. Qualified persons are encouraged to apply regardless of their religious affiliation, race, sex, sexual orientation or nature of disability.*

### **MISSION**

Centro Comunitario CEUS (CEUS) has provided legal and educational services and immigration advocacy for immigrant communities in northern New Jersey for 30 years. CEUS serves more than 1,000 individuals each year through free and low-cost immigration legal services delivered through a staff legal team, as well as a membership program and community organizing campaigns. CEUS is a community-based 501(c)(3) non-profit organization that was founded by Salvadorans who had fled their country's civil unrest. It is still run and led by immigrants.